MI APPP
Michigan Adolescent Pregnancy and Parenting Program

FY 2015 Program & Evaluation Reporting Schedule

REQUIRED REPORT	DUE DATE	SUBMIT TO	
		NON-LHDs	LHDs
Program Narrative • Staffing Updates • Steering Committee • AFLP-PYD Implementation • Support Services • Community Awareness • Program Successes • Program Challenges • Activities for Next Quarter • Technical Assistance Needs • Optional Attachments (10)	Oct. 1-Dec. 31, 2013 – **DUE January 31, 2015** Jan. 1-Mar. 31, 2014 – **DUE April 15, 2015** Apr. 1-Jun. 30, 2014 – **DUE July 31, 2015** Jul. 1-Sept. 30, 2014 – **DUE October 15, 2015**	Submit via EGrAMS	Mail or Email to Hillary at MDCH
Work Plan • Summary of progress on the agency's work plan	Oct. 1-Dec. 31, 2013 – **DUE January 31, 2015** Jan. 1-Mar. 31, 2014 – **DUE April 15, 2015** Apr. 1-Jun. 30, 2014 – **DUE July 31, 2015** Jul. 1-Sept. 30, 2014 – **DUE October 15, 2015**	Submit via EGrAMS	Mail or Email to Hillary at MDCH
Monthly Data Entered and Submitted into LoadStar	Due by the 7th of the following month	LoadStar	LoadStar
Tracking Database • Program and participant data for supplemental supports activities during the specified quarter	Oct. 1-Dec. 31, 2013 – **DUE January 31, 2015** Jan. 1-Mar. 31, 2014 – **DUE April 15, 2015** Apr. 1-Jun. 30, 2014 – **DUE July 31, 2015** Jul. 1-Sept. 30, 2014 – **DUE October 15, 2015**	Email to MPHI	Email to MPHI
Renewal Application	DUE August	Submit via EGrAMS	Mail or Email to Hillary at MDCH

Updated: 7/19/13

Fy 2014 FINANCIAL STATUS REPORTS

REQUIRED REPORT	DUE DATE	SUBMIT TO	
		NON-LHDS	LHDS
Monthly Financial Status Report (includes expenditures for the previous month)	**30th of each month**	Submit Via EGrAMS	---
Quarterly Financial Status Report (includes expenditures for the previous quarter)	**30th of month after quarter ends**	---	Submit Via EGrAMS
Year-End Obligation Report (includes <u>expected</u> expenditures for remainder of fiscal year)	**September 2015**	Submit Via EGrAMS	Submit Via EGrAMS
Final Financial Status Report (includes expenditures for the period of October 1, 2013 - September 30, 2014)	**November 30, 2015**	Submit Via EGrAMS	Submit Via EGrAMS

MI-APPP REPORT SUBMISSION INFORMATION

EGrAMS
http://egrams-mi.com/dch

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